

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
August 18, 2022
4:00 p.m.

CALL TO ORDER

The Regular August 18, 2022 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Matt Remmo (Bertrand Township), Gary Mihills (Pokagon), Tim Ganus (City of Buchanan), Bill Kasprzak, Chairman (Howard Township), Ric Huff (Niles City), Wendi Heyliger (Buchanan Township),

ABSENT: Eric Renken Co-Chair (Milton Township), Chris Vella (Niles Township)

OTHERS PRESENT: Brian Scribner (Executive Director)

ADDITIONS / CORRECTIONS TO AGENDA

APPROVAL OF MINUTES – July 21, 2022

Motion by Kasprzak, second by Ganus, to approve the July 21, 2022 minutes with one Correction. Voice Vote (6-0)

MERS Presentation

COMMITTEE REPORTS

Safety Committee:

Josh reports there was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the July 2022 Financial Reports.

Motion by Kasprzak seconded by Remmo to approve the July Financial Report. Roll call vote Gary Mihills (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (6-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Ganus seconded by Remmo to approve Review of Checks Written # 27680 - #27728 totaling \$100,849.64 as presented. Roll call vote Gary Mihills (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (6-0).

Aging Report

Josh Kay presented the aging report.

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
August 18, 2022
4:00 p.m.

DIRECTOR'S REPORT

Scribner presented the Directors report for July. Josh Kay has finished the 800 MHz Mobile Radio Installation. We are waiting delivery and programming of Portable Radios and will also require and install of boosters at both stations before we can proceed with the transition.

Scribner Reviewed a proposal for website development and improvement of the SMCAS online presence. We hope to improve accessibility to the general public of SMCAS meetings and records.

SMCAS responded to 147 P1 requests. On time performance for P-1 responses exceeded 95% for July.

ACTION ITEMS:

Approval of Proposal by Blue Fire Media for development of the SMCAS Website
Totaling \$4,200

Motion by Kasprzak seconded by Mihills to approve the approve the proposal by Blue Fire Media for development of the SMCAS Website Totaling \$4,200. Roll call vote Gary Mihills (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (6-0).

Approval of Quote for the install 800MHz Boosters in both stations for a total of \$5009.00
Motion by Remmo seconded by Mihills to Approval of Quote for the install 800MHz Boosters in both stations for a total of \$5009.00. Roll call vote Gary Mihills (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (6-0).

DISCUSSION ITEMS:

None

COMMENTS

. None

Motion to Adjourn at 17:24 by Kasprzak to adjourn. Voice vote (6-0) Motion Passed