

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
November 16, 2023
4:00 p.m.

CALL TO ORDER

The Regular November 16, 2023 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Jerry White (Bertrand Township), Christine Vella (Niles Township), Bill Kasprzak, Chairman (Howard Township), Tim Ganus (City of Buchanan), Gary Mihills (Pokagon), Ric Huff (City of Niles), Wendi Heyliger (Buchanan Township)

ABSENT: Eric Renken Co-Chair (Milton Township),

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager), Tim Rogers (Niles City Council), Frank Butts (Wayne Township Supervisor)

ADDITIONS / CORRECTIONS TO AGENDA – None

Motion by Huff, Second Ganus to approve November 16, 2023. Agenda Voice Vote (7-0) motion carries

APPROVAL OF MINUTES – October 19, 2023 Regular Meeting

Motion by Huff, second by Mihills, to approve the October 19, 2023 Regular Meeting Minutes. Voice Vote (7-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the October 2023 Financial Reports.

Motion by White seconded by Vella to approve the October 2023 Financial Report. Voice Vote Motion carried (7-0)

Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff seconded by Kasprzak to approve Checks Written # 28345 - # 28394 totaling \$173,495.41 as presented. Roll call vote Jerry White (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes), Tim Ganus (Yes), Gary Mihills (Yes), Ric Huff (Yes) Motion carried (7-0).

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Aging Report

Josh Kay presented the aging report.

DIRECTOR'S REPORT

Scribner presented the Director's Report. Taking delivery of New Ambulance. Education Programs continuing to be successful.

ACTION ITEMS:

Cass County Operations

Motion by Huff , second by White to authorize Executive Director of Southwest Michigan Community Ambulance Service to negotiate an additional 3 month extension with possible expansion to two (2) twenty-four (24) hour, seven days ALS Vehicles with Cass County Ambulance Authorities to continue the agreement to provide ambulance service to Cass County Roll call vote Ric Huff (Yes), Jerry White (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes), Tim Ganus (Yes), Gary Mihills (Yes) Motion carried (7-0).

Discussion Items

Discussion regarding the articles of incorporation

Discussion regarding the Articles of Incorporation and By-Laws:

COMMENTS

Sofia De Jong distributed a flyer for 2TheRescue Life Saving Training. Sofia has coordinated and SMCAS has sponsored this event.

Motion to Adjourn at 17:30 by White, second Huff to adjourn. Voice vote (7-0)