

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
May 16, 2024
4:00 p.m.

CALL TO ORDER

The Regular May 16, 2024 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Jerry White (Bertrand Township), Christine Vella (Niles Township), Bill Kasprzak, Chairman (Howard Township), Ric Huff (City of Niles), Wendi Heyliger (Buchanan Township)
*Attended by Zoom (cannot vote)

ABSENT: Representative (City of Buchanan), Eric Renken Co-Chair (Milton Township), Gary Mihills (Pokagon),

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager), Tim Rogers (Niles City Council), Dan Pulaski (Niles Township), Dan Linn (SMCAS), Darrell Camp (SMCAS), Nick Derhammer (SMCAS)

ADDITIONS / CORRECTIONS TO AGENDA None

APPROVAL OF MINUTES – April 18, 2024 Regular Meeting

Motion by Huff, second by Vella (, to approve the April 18, 2024 Regular Meeting Minutes. Voice Vote (5-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the April 2024 Financial Reports.

Motion by Huff seconded by Kasprzak to approve The April 2024 Financial Report. Roll call vote Wendi Heyliger (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Ric Huff (Yes), Jerry White (Yes). Motion carried (5-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff seconded by Kasprzak to approve Checks Written # 28595 - # 28637 totaling \$91,683.99. Roll call vote Wendi Heyliger (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Jerry White (Yes), Ric Huff (Yes), Motion carried (5-0).

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Aging Report

Josh Kay presented the May aging report. Discussion regarding the continued improvement of the billing cycle.

DIRECTOR'S REPORT

Scribner provided the Directors report for May 2024. Staffing update provided. The newest trucks are going into service soon. A third round of grant funding has been released by the state for EMS Education. Scribner is requesting another 400k to begin a second paramedic course. EMS Week will be May 19 – May 25. All are invited to attend.

Medic 1 has requested that SMCAS consider a merger. We are reviewing this possibility in order to make a recommendation to the owner municipalities.

ACTION ITEMS: None

DISCUSSION ITEMS: .

COMMENTS

Kevin Anderson thanks the SMCAS board for working toward finishing the SMCAS Articles of Incorporation.

Ric Huff mentioned the need for the owner municipalities to consider working together to develop a more consistent funding structure

Chris Vella reminded board of current legislation 4063, which will facilitate formation and funding of public safety models.

Motion to Adjourn at 17:00 by Huff, second Heyliger to adjourn. Voice vote (5-0)