

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
March 16, 2023
4:00 p.m.

CALL TO ORDER

The Regular March 16, 2023 meeting was called to order by Eric Renken at 4:00 p.m.

PRESENT: Wendi Heyliger (Buchanan Township), Gary Mihills (Pokagon); Tim Ganus (City of Buchanan), Jerry White (Bertrand Township), Eric Renken Co-Chair (Milton Township), Ric Huff (Niles City)

ABSENT: Bill Kasprzak, Chairman (Howard Township), Christine Vella (Niles Township)

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager)

ADDITIONS / CORRECTIONS TO AGENDA - None

APPROVAL OF MINUTES – January 19, 2023

Motion by Renken, second by Mihills, to approve the February 16, 2023 minutes. Voice Vote (6-0)

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the January 2023 Financial Reports.

Motion by Renken seconded by Huff to approve the February Financial Report. Roll call vote Gary Mihills (yes), Wendi Heyliger (yes), Jerry White (Yes), Eric Renken (Yes), Tim Ganus (Yes), Ric Huff (Yes) Motion carried (6-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Kasprzak seconded by Heyliger to approve Checks Written # 27985 - # 28013 totaling \$88,760.60 as presented. Roll call vote Gary Mihills (yes), Tim Ganus (Yes), Wendi Heyliger (Yes), Ric Huff (Yes), Eric Renken(Yes), Jerry White (Yes) Motion carried (6-0).

Aging Report

Josh Kay presented the aging report.

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
March 16, 2023
4:00 p.m.

DIRECTOR'S REPORT

Scribner presented the Director's Report.

Scribner Welcomed new board member representing Bertrand Township. repairs to the ambulance involved in the crash are nearing completion. Staffing remains a challenge. SMCAS is working on cultural development training. SMCAS continues to work toward a paramedic training program that will begin in July. This program will be grant funded, which will pay for the tuition and wages for students attending.

ACTION ITEMS:

None

DISCUSSION ITEMS:

Scribner presented the draft budget for 23-24 so that representatives can bring it back to their community leaders for review. Discussion regarding how communities will pay any underage as well as next years subsidy requirements.

Due to scheduling conflict some trustees will not be able to attend the April 20 board meeting.

Motion by Renken , second by Ganus to move the April regular meeting to April 27, 2023 at 4 PM Voice Vote Motion Carried (6-0)

COMMENTS

None

Motion to Adjourn at 17:05 by Renken, second Ganus to adjourn. Voice vote (6-0) Motion Passed