

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE  
BOARD OF TRUSTEES  
Minutes  
January 19, 2023  
4:00 p.m.

**CALL TO ORDER**

The Regular January 19,2023 meeting was called to order by Bill Kasprzak at 4:00 p.m.

**PRESENT:** Matt Remmo (Bertrand Township), Bill Kasprzak, Chairman (Howard Township), Ric Huff (Niles City)\*, Eric Renken Co-Chair (Milton Township), Wendi Heyliger (Buchanan Township), Gary Mihills (Pokagon); Tim Ganus (City of Buchanan)

**ABSENT:** Christine Vella (Niles Township),

**OTHERS PRESENT:** Brian Scribner (Executive Director)

**ADDITIONS / CORRECTIONS TO AGENDA**

**APPROVAL OF MINUTES – December 15, 2022**

**Motion by Remmo, second by Kasprzak, to approve the December 15, 2022 minutes. Voice Vote (6-0)**

**COMMITTEE REPORTS**

*Safety Committee:*

There was no Safety Committee Meeting this month.

*Finance Report:*

Scribner presented the December 2022 Financial Reports.

**Motion by Vella seconded by Kasprzak to approve the November 2022 Financial Report. Roll call vote Gary Mihills (yes), Wendi Heyliger (yes), Matt Remmo (Yes), Bill Kasprzak (Yes), Eric Renken (Yes), Tim Ganus(Yes) Motion carried (6-0).**

\*Ric Huff Arrives 16:03

*Approval of Checks:*

The board reviewed the check register as presented.

**Motion by Renken seconded by Vella to approve Checks Written #27921 - # 27945 totaling \$54,039.51 as presented. Roll call vote Gary Mihills (yes), Tim Ganus (Yes), Wendi Heyliger (Yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes), Eric Renken (Yes) Motion carried (6-0).**

**Aging Report**

Brian Scribner presented the aging report.

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**DIRECTOR'S REPORT**

Scribner presented the Director's Report.

- Update on property damage accident with newest unit. Nobody was seriously injured thanks to our driver's situational awareness. SMCAS Driver was not a-fault. Chassis will be replaced and the existing box will be remounted by Medix.
- SMCAS and Medic 1 partnered in a competitive grant through the state of Michigan and were awarded enough funding to pay for the tuition of 11 paramedic students for a class beginning in July 2023.
- New SMCAS website is up and running at [www.SMCAS.org](http://www.SMCAS.org)
- SMCAS On-Time performance exceeded 90% for December 2022

**ACTION ITEMS:**

None

**DISCUSSION ITEMS:**

None

**COMMENTS**

None

Motion to Adjourn at 16:23 by Renken to adjourn. Voice vote (7-0) Motion Passed