

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES

Minutes
April 27, 2023
4:00 p.m.

CALL TO ORDER

The Regular April 27, 2023 meeting was called to order by Bill Kasprzak at 4:04 p.m.

PRESENT: Wendi Heyliger (Buchanan Township), Gary Mihills (Pokagon); Tim Ganus (City of Buchanan), Jerry White (Bertrand Township), Eric Renken Co-Chair (Milton Township), Ric Huff (Niles City), Christine Vella (Niles Township), Bill Kasprzak, Chairman (Howard Township)

ABSENT: None

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager)

ADDITIONS / CORRECTIONS TO AGENDA - None

APPROVAL OF MINUTES – March 16, 2023

Motion by Kasprzak, second by Renken, to approve the March 16, 2023 minutes as amended. Voice Vote (8-0)

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the March 2023 Financial Reports.

Motion by Renken seconded by Mihills to approve the March Financial Report. Roll call vote Gary Mihills (yes), Wendi Heyliger (yes), Jerry White (Yes), Eric Renken (Yes), Tim Ganus (Yes), Ric Huff (Yes) Chris Vella (Yes), Bill Kasprzak (Yes) Motion carried (8-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff seconded by Kasprzak to approve Checks Written # 28014 - # 28107 totaling \$190,249.05 as presented. Roll call vote Gary Mihills (yes), Tim Ganus (Yes), Wendi Heyliger (Yes), Ric Huff (Yes), Eric Renken(Yes), Jerry White (Yes) Chris Vella (Yes), Bill Kasprzak (Yes) Motion carried (8-0).

Aging Report

Josh Kay presented the aging report.

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DIRECTOR'S REPORT

Scribner presented the Director's Report.
Planning the deployment of a day-time BLS rig to cover transfers between hospitals. This will be a 12 hour day-time rotation) and should not have impact on our 911 operations.

Starting July first, SMCAS enters the reporting phase for CMS cost reporting. SMCAS must submit our report within 5 months or face a 10% reduction in Medicare payments next year.

ACTION ITEMS:

Presentation of a quote for patio support beam repair through Pearson Construction Totaling \$19,500

Motion by Heyliger seconded by Renken to approve the quote for 19,500 for repairs to the Niles Station Roll call vote Gary Mihills (yes), Wendi Heyliger (yes), Jerry White (Yes), Eric Renken (Yes), Tim Ganus (Yes), Ric Huff (Yes) Chris Vella (Yes), Bill Kasprzak (Yes) Motion carried (8-0).

DISCUSSION ITEMS:

Scribner presented a second draft of the budget for 23-24 so that representatives can bring it back to their community leaders for review. Discussion regarding how communities will pay any underage as well as next years subsidy requirements. It is suggested that the subsidy be presented to the individual communities to see more clearly what they will need to contribute.

COMMENTS

None

Motion to Adjourn at 17:05 by Renken, second Ganus to adjourn. Voice vote (6-0) Motion Passed