

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
January 29, 2026
4:00 p.m.

CALL TO ORDER

The Regular January 29, 2026 meeting was called to order by Bill Kasprzak at 4:02 p.m.

PRESENT: Joe Ray (City of Niles), Jerry White (Bertrand Township), Larry Money (City of Buchanan), Linda Preston (Pokagon), Bill Kasprzak Chair (Howard Township), Chris Vella (Niles Township), Wendi Heyliger (Buchanan Township)

ABSENT: Eric Renken Co-Chair (Milton Township)

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager), Tim Rogers,

ADDITIONS / CORRECTIONS TO AGENDA - Audit removed from Agenda

Motion by Heyliger, second by Kasprzak to remove audit report from agenda. Voice Vote (7-0)

Roll call vote Joe Ray (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (7-0).

APPROVAL OF MINUTES – June 26, 2025 Regular Meeting

Motion by Heyliger, second Kasprzak, to approve the November 20 2025 minutes, Voice Vote (7-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

Josh Kay presented the Safety Meeting report.

Finance Report:

Scribner presented the November 2025 and December 2025 Financial Reports.

Motion by Heyliger, second by Preston to approve The November and December 2025 Financial Reports. Roll call vote Joe Rayuff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Wendi Heyliger (Yes), Bill Kasprzak (Yes) Motion carried (7-0).

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Approval of Checks:

The board reviewed the check register as presented.

Motion by Money, second by Vella to approve Checks Written #29604 – 29654 and ACH Expenditures totaling \$142,009.52 and Checks Written # 29655 – 29704 and ACH expenditures totaling \$164,932.44 (Action Item). Roll call vote Joe Ray (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes) Motion carried (7-0).

Aging Report

Brian Scribner presented the November and December aging report.

DIRECTOR'S REPORT

Scribner presented the Director's report.
Fully Staffed More applicants in process
Remounted Ambulance being prepped
EMS Education License renewed. Classes are beginning.
Merger Discovery- still waiting for initial report.
Discussion regarding contract negotiations with Cass County
Response time performance was 91% for June

ACTION ITEMS:

None

DISCUSSION ITEMS: .

COMMENTS:

Motion to Adjourn at 16:38 by Heyliger, second Kasprzak to adjourn. Voice vote (7-0)