

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
June 26, 2025
4:00 p.m.

CALL TO ORDER

The Regular June 26, 2025 meeting was called to order by Eric Renken at 4:00 p.m.

PRESENT: Christine Vella (Niles Township), Ric Huff (City of Niles), Jerry White (Bertrand Township), Larry Money (City of Buchanan), Linda Preston (Pokagon), Eric Renken Co-Chair (Milton Township),

ABSENT: Wendi Heyliger (Buchanan Township), Bill Kasprzak, Chairman (Howard Township),

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager), Tim Rogers,

ADDITIONS / CORRECTIONS TO AGENDA

Scribner Requests that Truck remount quote be added to Action Items.

Motion by Huff, Second Money to add Truck remount quote agenda. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

APPROVAL OF MINUTES – May 15, 2025 Regular Meeting

Motion by Mun, second White, to approve the May 15, 2025 minutes, Voice Vote (6-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

No Report

Finance Report:

Scribner presented the May 2025 Financial Reports.

Motion by Huff, second by Renken to approve The May 2025 Financial Reports. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

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Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff, second by White to approve Checks Written # 29357, 29414- Totaling \$64,348.91 and ACH expenditures totaling \$200,869.09. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

Aging Report

Brian Scribner presented the May aging report.

DIRECTOR'S REPORT

Scribner presented the Director's report.
Fully Staffed More applicants in process
Remounted Ambulance being prepped
EMS Education License renewed. Classes are beginning.
Merger Discovery- still waiting for initial report.
Cass County negotiations continue
USW Negotiations are ready for board approval,
Cass County Negotiations continuing
Response time performance was 91% for April

ACTION ITEMS:

Consideration of Labor Agreement between SMCAS and USW L2-6.

Motion by Huff, second by Renken to approve the Labor Agreement between SMCAS and USW L2-6 September 28, 2025 through September 28, 2028. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

Consideration of approval of proposed Budget July 1, 2025 – June 30, 2026

Motion by White, second by Huff to approve the proposed annual budget July 1, 2025 – June 30, 2026. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

Consideration of approval of quote for security camera system.
-Tabled

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Consideration of approval for quote for SUV Purchase
-Tabled

Consideration of approval of quote for ambulance remount

Motion by Renken, second by Vella to approve the approve the quote from Medix Inc for the ambulance remount. Roll call vote Ric Huff (Yes), Chris Vella (Yes), Jerry White (Yes), Larry Money (Yes), Linda Preston (Yes), Eric Renken (Yes) Motion carried (6-0).

DISCUSSION ITEMS: .

Cass County Contract discussion

Jerry White, Brian Scribner

COMMENTS:

Jerry White and Eric Renken talk about the need to review annual salary of the Director's position. Request to put on agenda for next month and for Brian to gather wage information of other Directors in similar positions.

Motion to Adjourn at 17:53 by Money, second Renken to adjourn. Voice vote (6-0)