

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES

Minutes
May 19, 2022
4:00 p.m.

CALL TO ORDER

The Regular May 19, 2022 meeting was called to order by Bill Kasprzak at 4:09 p.m.

PRESENT: Matt Remmo (Bertrand Township), Gary Mihills (Pokagon), Christine Vella (Niles Township)*, Tim Ganus (City of Buchanan), Bill Kasprzak, Chairman (Howard Township), Marie Weimer (Niles City). Eric Renken Co-Chair (Milton Township), Wendi Heyliger (Buchanan Township).

ABSENT: none

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager),

ADDITIONS / CORRECTIONS TO AGENDA

None.

APPROVAL OF MINUTES – April 21st, 2022

Motion by Weimer, second by Kazprzak, to approve the April 21, 2022 minutes as amended. Voice Vote (8-0)

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented April 2022 Financial Reports.

Motion by Remmo (Bertrand Twp) 2nd by Marie (Niles City) to approve the April 2022 Financial Report. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Matt Remmo (Yes), Marie Weimer (Yes), Bill Kasprzak (Yes), Eric Renken (Yes), Wendi Heyliger (Yes) Motion carried (8-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Kazprzak seconded by Huff to approve Checks Written # 27548 - # 27774 and 28050-28080 totaling \$94,434.98. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Matt Remmo (Yes), Marie Weimer (Yes), Bill Kasprzak (Yes), Eric Renken (Yes), Wendi Heyliger (Yes) Motion carried (8-0).

Aging Report

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Josh Kay presented the aging report.

DIRECTOR'S REPORT

Scribner presented the directors report for May. Fully staffed as of May 19, 2022. We launched the Community Outreach program. The mailing is due to go out to 27,000 households.

Discussion regarding SAD renewal

On time performance exceeded 90%

ACTION ITEMS:

none

DISCUSSION ITEMS:

Presentation of Proposed Budget 2022-2023 presented by Brian Scribner

No action required. The budget will be presented for approval on June 16, 2022

COMMENTS :

None

Motion to adiourn by Renken (Milton Twp), 2nd by Kazprzak (Howard Twp)
Voice vote, motion passed (8-0)