

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
March 17, 2022
4:00 p.m.

CALL TO ORDER

The Regular March 17, 2022 meeting was called to order by Bill Kasprzak at 4:09 p.m.

PRESENT: Matt Remmo (Bertrand Township), Gary Mihills (Pokagon), Christine Vella (Niles Township)*, Tim Ganus (City of Buchanan), Bill Kasprzak, Chairman (Howard Township), Ric Huff (Niles City).

ABSENT: Eric Renken Co-Chair (Milton Township), Brad Huebner (Buchanan Township)

OTHERS PRESENT: Brian Scribner (Executive Director)

ADDITIONS / CORRECTIONS TO AGENDA

None.

APPROVAL OF MINUTES – January 20, 2022

Motion by Huff, second by Remmo, to approve the January 20, 2022 minutes. Voice Vote (6-0)

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the January and February 2022 Financial Reports.

Approval of Checks:

The board reviewed the check register as presented.

Motion by Kasprzak seconded by Huff to approve Checks Written # 27435 - # 27476 and 2 ACH totaling \$124,452.91 and Checks Written # 27477 - # 27501 totaling \$35,700.28 as presented. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes) Motion carried (6-0).

Aging Report

Brian Scribner presented the aging report.

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DIRECTOR'S REPORT

Scribner presented the directors report for March. Staffing remains a challenge. We will need to find ways to improve recruitment and retention. This will need to involve increases in wages and benefits. Scribner said Josh is doing an excellent job keeping our schedule full during this challenging time. We are much better off than many other agencies in the region.

This year we will need to renew our Special Assessment District (SAD). Scribner is working with municipalities to make this happen.

SMCAS on timed performance for P-1 responses was 92% for February.

ACTION ITEMS:

Approval to place order for a new Metro Express 150 Type III ambulance from MEDIX Specialty Vehicles, LLC.

Scribner presented the quote for the purchase of a new ambulance. There was discussion SMCAS' vehicle replacement schedule.

Motion by Huff seconded by Kazprzak to approve the purchase of 2023 Metro Express 150 Tyoe III Ambulance not to exceed \$150,000. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes) Motion carried (6-0).

DISCUSSION ITEMS:

None

COMMENTS

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Motion to Adjourn at 17:11 by Kazprzak seconded by Mihills Voice vote (7-0) Motion Passed