

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
December 16, 2021
4:00 p.m.

CALL TO ORDER

The Regular December 16, 2021 meeting was called to order by Eric Renken at 4:02 p.m.

PRESENT: Matt Remmo (Bertrand Township), Gary Mihills (Pokagon), Christine Vella (Niles Township)*, Tim Ganus (City of Buchanan), Eric Renken Co-Chair (Milton Township Township), Ric Huff (Niles City), Bill Kasprzak, Chairman (Howard Township),

*Attended via video conference

ABSENT: Brad Huebner (Buchanan Township),

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay, Operations Manager, Al Dibrito, (Lakeland Spectrum)

ADDITIONS / CORRECTIONS TO AGENDA – none

APPROVAL OF MINUTES – November 11, 2021.

Motion by Remmo, second by Huff, to approve the November 11, 2021 minutes. Voice Vote (7-0)

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the November 2021 Financial Report.

Motion by Remmo, seconded by Kasprzak to accept the November 2021 financial reports as presented. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Eric Renken (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes) Motion carried (7-0).

Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff, second by Mihills, to # 27329 - # 27372 totaling \$129,570 . Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Eric Renken (yes) Matt Remmo(Yes) Bill Kasprzak (Yes) Ric Huff(yes) Motion carried (7-0).

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Aging Report

Josh Kay presented the aging report. Next month we will be seeing a jump in our receivables as we start submitting more infusions.

DIRECTOR'S REPORT

Staffing continues to be a challenge. Between illness and openings on the schedule, there has been a lot of overtime. Crews are very tired and moral is lagging.

Monoclonal Antibody Infusions have massively increased since last month. We are projecting that we will be doing nearly 600 by the end of December. This will impact our financials next month as we have covered the cost of these while we wait for reimbursement. Payers have started to provide payments and we hope to see this increase as the month goes on.

There were 161 P-1 requests for service with 90% on-time performance.

ACTION ITEMS:

Consideration of Hazard Pay Premiums for SMCAS employees. Scribner presented projected revenue from MAB infusions. He proposes that we use a portion of this revenue to present our staff with a hazard pay premium.

Motion by Kasprzak, seconded by Vella to pay a one-time hazard premium to all full time staff of \$2500 and \$750 to each active part-time staff. Roll call vote Gary Mihills (yes), Chris Vella (yes), Tim Ganus (yes), Eric Renken (yes), Matt Remmo (Yes), Ric Huff (Yes), Bill Kasprzak (Yes) Motion carried (7-0).

DISCUSSION ITEMS:

None

COMMENTS

Vella asked if our staff have been able to use our Employee Assistance Program. Scribner stated that our quarterly report from Helpnet shows that it is being utilized a lot. Video conferencing has been an asset to facilitate the use of this service.

Al Dibrito shared statistics from the Hospital. Our healthcare system is currently overwhelmed

Motion to Adjourn at 16:38 by Renken Second by Huff. Voice vote (7-0) Motion Carries